

Maple Grove Firefighters Relief Association Pull Tab Meeting Sunday December 17, 2017

Pull tab business meeting called to order by President Chris Baker at 19:08 PM.

Secretary's Report:

Minutes from the November 19, 2017 meeting.

Motion by Rob Pearson to approve the November 19, 2017 meeting.

Second by Jeff Scherer.

Motion passed.

Gambling Report:

The November 2017 Gambling Report was given by Mick Spurrier. The numbers were down slightly for the month. Pull Tabs were down and expenses were up. Expenses were up with sending three members to the Allied Charities Convention in St Cloud. The registration alone was \$525.00 but it is a beneficial event. Schumacher, Woodbury and myself attended the conference. Bingo Net Receipts were \$2,063. Paper Pull Tabs generated \$23,115 with an 87.6%. Electronic pull-tabs generated \$10,499 Net Receipts with at 81.3%. All of that combined for a Gross Profit of \$36,304. After expenses, a Site Profit of \$4,203 for the month. On Schedule LG100F Line 27, profit carry-over for the month shows \$73,850.84.

Motion to approve the November 2017 Report was made by Rob Pearson.

Seconded by Jeff Hendel.

Motion passed.

Check Approvals:

There were two checks to approve check 120117 to Bloomington Compensation Insurance in the amount of \$342.00 for additional Workers Compensation Insurance, and check number 120130 to Total Shred in the amount of \$548.80 for shredding of old games. The shredding covered 21 months of paperwork. We will try to get back on schedule on shredding annually.

Motion to approve the checks was made by Tom Kripotos.

Seconded by Mike Kinnan.

Motion passed.

Old Business:

We are working on wrapping the Gambling Control Board audit and the Department of Revenue Audit.

Mike Paider was in attendance and spoke on sponsoring on a program to promote a firefighter fitness. Mike interviewed three different potential trainers. We would potentially work out three times per week. Two of the classes would be conducted at the station and the third would be posted on line to allow members to complete on their own time. Mike is looking at a

twelve-week program for \$750.00. The program would start after the first of the year and would allow spouses to participate. A straw poll was taken of the members present, and the majority present were interested in trying the program.

A motion was made by Rob Pearson to approve the \$750.00 for the first Quarter at \$250.00 a month and then re-evaluate the participation.

Seconded by Riley Slimmer.

Motion passed. (One opposed)

New Business:

- a. Andy Willenbring submitted his resignation as Assistant Gambling Manager effective December 4, 2017. When we posted the job four months ago, there were only two applicants, Andy and Robert Schumacher. Because it was such a short time ago, I would like to propose that rather than re-posting the job, we offer the position to Robert Schumacher. We would then only need to post the Auditor position.

A motion was made by Chris Baker to appoint Robert Schumacher to the position of Assistant Manager.

Seconded by Rob Pearson.

Mick Spurrier added the during the Department of Revenue audit, the auditors from the State commented on the excellent job that we do auditing the pulled games. They did not find any errors in the 50 game sample that they had Robert pull.

Robert is currently an hourly employee; the new position has a starting salary of \$800.00 a month.

Motion passed.

- b. As a result of hiring Robert as assistant Manager, we will need to post the opening for Auditor as soon as possible.
- c. We will need two members to help with the annual booth inventory on January 1, 2018 at 10:00AM. Jeff Hendel and Jeff Scherer volunteered.

December 2017 Allowable Expenses:

A motion was made by Tom Kripotos to preapprove the January 2018 Allowable Expenses with the change made to show Schumacher as salaried.

Seconded by Vic Kurpiers.

Motion passed.

Motion on to adjourn was made by Jeff Hendel.

Seconded by Jeff Scherer.

Meeting adjourned at 19:28.

Submitted by Mick Spurrier, sec.

Maple Grove Firefighters Relief Association General Membership/Board Meeting Sunday December 17, 2017

Meeting called to order by President Chris Baker at 19:23

Board Members present:

Chris Baker, Mike Cogswell, Jeff Woodbury, Jeff Hendel, Dean Noren, Tim Bush and Steve Hauer.

Relief Association members present:

See attendance roster.

Secretary's Report:

Minutes from the November 19, 2017 meeting.

Motion by Rob Pearson to approve the November 19, 2017 minutes.

Second by Tom Kripotos.

Motion passed.

Treasurer's Report:

Jeff Woodbury gave the Treasurers Report for November 2017. The General Fund balance was \$48,540. The Special Fund balance was \$16,325,368. The balance was after three disbursements this year of \$1,350,000. Great job by our financial adviser. The City contribution should be received soon.

Motion was made by Rob Pearson to approve the November 2017 Financial Report.

Seconded by JD Grimm.

Motion passed.

Old Business:

a. Mike Cogswell reported \$49.00 was collected. There were two checks written, one to Cub in the amount of \$73.34. The second check was to Jens Vending to repair the machines at station 3 and station 4. With the deposit, the balance is \$936.50.

Motion to approve the Pop Fund Report was made by Rob Pearson.

Seconded by Lucas Anderson.

Motion passed.

b. Jeff Hendel reported \$679.00 in October sales. Scott Slimmer questions the large dollar amount of inventory that we are carrying.

Motion was made to approve the Merchandise Report was made by Robert Schumacher.

Seconded by Greg Bodin.

Motion passed.

c. Chris Baker spoke with Kelly Piller regarding the merging of the two merchandise websites.

d. The Food Baskets was held Saturday; there was an awesome turnout by both firefighters and their families and people from the community. We received The Hellen Keller unsung hero award presented by the Lions. We assembled 160 food baskets, 10 of which went to people submitted by firefighters. The MG Fire Explorers did an awesome job helping.

e. Thanks to Mike Kinnan, Jeff Hendel, Megan Woodbury, Jessica Herdegen, Vicki Huber, Natalie Baker, Steph Firestone, the Fire Explorers and all who contributed to planning and organizing the Children's Holiday Party.

New Business

a. By-laws approval was brought up for a vote. There has been a lengthy discussion on the topic at previous meetings. Jason Klante did ask if the changing would prompt the City Council to review the current City Contribution. Chief Bush replied the proposed changes have been review by the City Attorney and would be a consent item on the Council Agenda. Because we are a Defined Contribution, it is easier to make vesting changes. Chief Bush added that the Council is acutely aware of the contribution the Fire Department makes to the City of Maple Grove. They are monitoring what is occurring with our neighbors as well as state wide as far as the paid-on-call model is concerned. He thought that the Council was very appreciative of what they have here in Maple Grove.

Vic Kurpiers asked how the unvested portion would be allocated for retirees with over five years. Chris Baker stated that they would be allocated in the same manner Municipal and State Contributions. They would participate in market gains and losses on the unvested portion.

A voice vote was taken on Proposal No. 1, the forfeiture 5-year waiting period. There was a clear majority in favor, proposal passes. One opposed.

A voice vote was taken on Proposal No. 2, the change to 15-year vesting. There was a clear majority in favor, proposal passes.

b. Chris Baker updated the members on the Board Job Description update. For the Vice Presidents position, the Pop Fund would go away as would the pop re-sale duties. The Vice President will be in charge of events, not limited to the Winter Banquet, summer picnic, Golf Tournament and Children's Holiday Party. The position would be in charge of keeping the planning of these events on schedule.

The 2nd Trustee would be in charge of pop re-sale. The two Trustees will cross train on both re-sale responsibilities. Jason Klante questioned why we are paying a salary to a Trustee when we do not make any money on the fund. Jason made a motion to get rid of the pop machines and buy bottled water for the stations with the money we would save. It was explained that we are in the pop business only for the convenience of the members. We are required to have a Trustee on the Board and we need to find responsibilities for that position. It was suggested that the Trustee could help the Vice President with event planning. Jason removed his motion because he was not aware that we were required to have two Trustees.

c. Election for Vice President. We received one Letter of Intent from Stephanie Firestone to run for Vice President. There were no nominees from the floor.

Ron Johnson made motion for a White Ballot.

Riley Slimmer seconded the motion.

Motion passed.

Election for Secretary. We received Letters of Intent from Russ Commers and Riley Slimmer. There were no nominees from the floor. Ballots were handed out, collected and counted by the Trustees.

Riley Slimmer had the majority votes.

Motion was made by Vic Kurpiers to destroy the ballots.

Seconded by Terry Stoltzman.

Election for Trustee. We received no Letters of Intent for the Trustee position. Robert made a nomination from the floor for Jeff Scherer.

Greg Bodin made motion for a White Ballot.

Seconded by Mike Kinnan.

Motion passed.

d. Board member salaries were discussed per the requirement in the Bylaws. Chris Baker had tracked the hours worked in 2017 by the Board. Chris proposed a redistribution of the salaries, lowering the Vice Presidents salary but increasing the other positions. The total increase for the proposed change would be \$1200 annually.

	2017	2018
President	\$2200	\$3200
Vice President	\$2200	\$1400
Secretary	\$3000	\$3200
Treasurer	\$3000	\$3200
Trustee	\$1100	\$1400
Trustee	\$1100	\$1400
	\$12,600	\$13,800

A motion was made by to approve suggested rates was made by Jason Klante.

Seconded by Robert Schumacher.

Motion passed. (One opposed)

e. We need to Designate our Depositories per our Auditors instructions. In 2017, all funds were moved to Highland Bank with the exception of the Pop Fund, which will be going away. Jeff Woodbury made a recommendation and motion to stay with Highland and Americana for 2018.

Seconded by Ron Johnson.

Motion passed.

f. The 2018 Meeting Calendar was presented for approval. It is the same as the past few years.

Mike Kinnan made a motion to approve the 2018 dates.
Seconded by Jason Klante.
Motion passed.

g. Genko Komarec sent in his request for a direct rollover to a qualified account.
Tom Kripotos made a motion to approve the rollover.
Seconded by Rob Pearson.
Motion passed.

h. We need two members for the Year End Inventory at the booth on January 1 at 10:00 AM. Jeff Hendel and Jeff Scherer volunteered.

Motion to adjourn by Rob Pearson.
Second by Mike Siemieniewski.
Meeting adjourned at 20:40.