

Maple Grove Firefighters Relief Association Pull Tab Meeting Sunday July 24, 2016

Pull tab business meeting called to order by President Chris Baker at 20:16.

Secretary's Report:

Minutes from the June 26, 2016 meeting.

Motion by Jim Knutson to approve the June 26, 2016 meeting.

Second by Dean Noren.

Motion passed.

Gambling Report:

The June 2016 Gambling Report was given by Dick Seawell. June was a little slow, bingo is done. Running meat raffles every Thursday. \$6,212 in electronic pull tabs. On Schedule LG100F Line 27 profit carry-over for the month shows \$87,066.39. The electronic payout percentage was 88%, paper was 86%. Cash shortage for the year was a positive \$224! The Gross Profit was \$36,553. Net profit before taxes was \$20,215. Site profit was \$13,806.

Motion to approve the June 2016 Report was made by Tim Kidd.

Seconded by Vicki Huber.

Motion passed.

Check Approvals:

To approve check 11848 to DC Etling in the amount of \$625.00 for audit prep was made by Vic Kurpiers.

Seconded by Mark Getty.

Motion passed.

August 2016 Allowable Expenses:

The minimum wage increases to \$9.50 August 1, 2016. Dick suggested giving a raise increase to the two senior employees. He is afraid that the Lions group is trying to lure them away.

A motion was made by Dean Noren to increase Kate Holloway and Jennifer Stehlick from \$10.82 to 12.00

Seconded by Tim Kidd.

Motion passed.

A motion to approve the August 2016 allowable expenses was made by Jeff Hendel.

Seconded by Jason Klante.

Motion passed.

Old Business:

- A. Auditor for Workers Comp contacted Dick. They are auditing the hours worked. Nothing more has been heard. Carryover amount, filed in the minutes. It was taken care of by.
- B. Dick received a notice from Allied Charities on bogus pull tab winners. He has advised the staff.
- C. Thanks to Jim Lewis for a job well done. Jim Knutson provided that from 1994 – 2015 we had over \$46,601,696 in Gross Revenues. That excludes the early years from 1987 to 1993. So the number could be well over \$50 million. Proceeds distributed for the same time period were \$1,428,928. Thanks Jim for an amazing run!

New Business:

1. The Board met for a working meeting to review the distribution guidelines.
 - a. Kept the 50% to the City of Maple Grove but capped it at \$30,000, up from \$25000.
 - b. 50% to special MGFRA projects.

- c. Split the food baskets with the Lions but capped at \$15,000
 - d. Added Park Center to the Senior All Night Party list of schools
 - e. Individual MGFDF requests will be handled throughout the year
 - f. "Dear sir" requests throughout the year capped at \$500.
 - g. School booster organizations will be capped at \$1500.
 - h. Requests for individuals in the community.
2. We received two requests from Fire Prevention. One for \$1000 for the Senior Health Fair and one for \$12,000 for a truck wrap for the Fire Prevention ambulance. Both of those will come out of the Fire Prevention portion of the contribution to the City.
3. Plastic fire helmets will be purchased by the MGFRA and distributed to the stations.
4. School Boosters clubs teams were discussed. It was suggested that teams be treated the same as booster clubs. It was mentioned that the \$1500 cap for boosters may be high. It was also mentioned to remove the cap entirely.
 Vic Kurpiers made a motion to cap the booster clubs at \$1000.00.
 Seconded by Dean Noren.
 Motion passed. (two nays)

5. \$43,850 City of Maple Grove
 12,500 Food Baskets
 3,000 High School all night party
 7,300 Firefighter requests throughout the year
 1,600 Other requests
 4,000 School Boosters
 56,950 For Distribution
 129,200 TOTAL TO DISTRIBUTE

\$56,950 divided by 23 firefighters in attendance = \$2475 each rounded \$56,925

6. District 279 Autism Library \$4000
 MN State Fire Pipe Band 3000
 Ave Maria Academy 2500
 Mission Inc. \$3000
 MN State FF Assistance program 2000
 Travis Petrie 5000
 Dist 279 Homeless Student 2775
 Dist 279 Foundation 2000
 Yellow Tree Com Theater 2000
 Dist 279 Cedar Island PTO 3400
 Dist 279 Elm Creek PTO 1600
 Justin Klante 11700
 MG Beyond the Yellow Ribbon 10100
 CROSS 3850
 TOTAL.....\$56,925

Motion to approve the distribution was made by Jeff Hendel.
 Seconded by Tim Kidd.
 Motion passed

Motion to adjourn was made by Dean Noren.
 Seconded by Jason Klante. Meeting adjourned at 22:06.

Submitted by Mick Spurrier, sec.

Maple Grove Firefighters Relief Association General Membership/Board Meeting Sunday July 24, 2016

Meeting called to order by President Chris Baker 19:01.

Board Members present:

Chris Baker Mike Cogswell, Ron Johnson, Mick Spurrier, Bob Schumacher, Curt Roberts, Scott Anderson and Jim Knutson

Relief Association members present:

See attendance roster.

Secretary's Report:

Minutes from the June 26, 2016 meeting.

Motion by Jim Knutson to approve the June 26, 2016 minutes.

Second by Jeff Hendel.

Motion passed.

Treasurer's Report:

The Treasurers Report for June 2016 was given by Ron Johnson. The General Fund balance was \$43,927.55. The Special Fund balance was \$14,291,212. Expenses from the MSFDA Conference have been submitted to the City for reimbursement. Expense for the Audit will show in July.

Motion was made by Mark Getty to approve the June 2016 Financial Report.

Seconded by Dean Noren.

Motion passed.

Chris Pidel was in attendance and gave his 2nd Quarter Report. Cash was at \$127,194. Fixed Income was \$2,709,555. Equities was at \$11,454,463 for a total portfolio of \$14,291,212. The change in value for the quarter was an increase of \$273,551. Net additions and withdrawals was a negative \$146,720.

Vic Kurpiers made a motion based on last month's discussion to look at more diversification with approximately \$2 million to dividend paying stocks. We do not need to change our IPS in order to do this.

Seconded by Mark Getty. Motion passed.

Motion to accept the 2nd Quarter Report was made by Ron Johnson.

Seconded by Vic Kurpiers. Motion passed.

Old Business:

- a. Mike Cogswell reported \$46.75 collected. Two checks were written to Cub for \$17.12 and \$42.42. The balance with the deposit is \$788.79.
Motion to approve the Pop Fund Report was made by Jeff Hendel.
Seconded by Dick Seawell.
Motion passed.

- b. Bob Schumacher reported average sales of \$62.00. Motion to approve the merchandise report was made by a Dick Seawell.
Seconded by Vicki Huber.
Motion approved.

- c. Golf Tournament update: next meeting is July 27th at the Lookout. We are still in need of help, need people to chair committees. The second meeting was held. Looking at trying a few new things this year. Received the first check from a sponsor. Everyone should approach their own insurance agent for a hole sponsorship. We need more sponsors.

New Business

- a. Next meeting Sunday August 28, 2016, 7:00 P.M.

Motion to adjourn by Mike Cogswell...

Second by Scott Anderson.

Meeting adjourned @ 19:33 Mick Spurrier, sec.

Re-opened the meeting @ 19:50 for Audit review by Dan Etling.

Another clean opinion was given by Dan. All materials were in accordance with general accounting principles. There was a check for state aid that was deposited in the General Fund in error. The error was caught and the funds were transferred to the Special Fund within two weeks to correct the error.

Dan had requested the SSAE-16 report from Ameriprise, which he was denied. The unavailability caused "extensive unexpected effort" to obtain sufficient evidence of invested earnings, transactions and balances.

Dan was not notified until the month of May that he would be engaged as auditor. This created a brief time to perform and complete the audit which was due June 30th.

The Organizations payroll processor returned funds of \$74.22 that were originally withdrawn from lawful gambling but was credited to the General Fund. The deposit error was detected by the Organizations internal control.

Jim Lewis expressed that is unbelievable that an auditor makes a request for a report and Ameriprise refused to produce it.

Terry Brennan stated if we are going to select an auditor, we need to do it early enough to give them time to prepare the audit.

Ron is recommending that a VP from Ameriprise attend a future meeting.

A motion was made by Jason Klante to approve the 2015 Audit as presented.
Seconded by Jeff Hendel.
Motion passed.

Tim Kidd made a motion to adjourn the meeting.
Seconded by Jason Klante.
Meeting adjourned @ 20:16 Mick Spurrier, sec.