

# Maple Grove Firefighters Relief Association Pull Tab Meeting Sunday October 23, 2016

Pull tab business meeting called to order by President Chris Baker at 20:32.

## **Secretary's Report:**

Minutes from the September 25, 2016 meeting.

Motion by Jeff Hendel to approve the September 25, 2016 meeting.

Second by Vickie Huber.

Motion passed.

## **Gambling Report:**

The September 2016 Gambling Report was given by Dick Seawell. It is going really good. \$75,289 in electronic pull tabs. On Schedule LG100F Line 27 profit carry-over for the month shows \$60,257. The electronic payout percentage was 87.5%, paper was 86.1%. The Gross Profit was \$46,198. Net profit before taxes was \$25,756. Site profit was \$12,310. Not making a lot of money on the meat raffles; mainly doing it to keep Mike happy. The horse racing is profitable, but we are getting push back from the bar regulars. Regular Bingo started up again, electronics are good. There has been an increase in the cost of games.

Motion to approve the September 2016 Report was made by Dean Noren.

Seconded by Vickie Huber.

Motion passed.

## **Check Approvals:**

None.

## **November 2016 Allowable Expenses:**

Nothing new, wages have been adjusted.

A motion to approve the November 2016 allowable expenses was made by Vickie Huber.

Seconded by Mark Getty.

Motion passed.

## **Old Business:**

ACM Conference in Rochester November 17-19. Dick has 5 rooms reserved.

## **New Business:**

1. A donation request was received for Brian Stanska former Austin firefighter and for Jeff Kranz, a current Monticello firefighter, both who are going through cancer treatments. After a short discussion, Mick Spurrier made a motion to donate \$500.00 to each individual.

Seconded by Dean Noren.  
Motion passed.

2. Dick took an educational class where they discussed new games. He also learned that the State has lowered the Gambling Manages license eligibility time from 6 months to 90 days. Also, the 10% fund requirement received by local units of government, must be acknowledged as to who contributed. Jim Knutson will check with Amy to see what is currently being done. A couple of games have been added that are multiple chance games. Hand written prize receipts must now be time stamped as well as date. Electronic payments to vendors must now be reviewed by two people. Electronic gaming now states that only one device is allowed per person. The classes are available and are free of charge.
3. Dick ran into trouble with his employer. They asked him to leave town, and he was unable to go because of the reports that needed to be processed. He was told to get rid of his second job. He is at the point where here needs to resign. Dick recommended we start the search again for the position.

Motion to adjourn was made by Scott Slimmer.  
Seconded by Ron Johnson.

Meeting adjourned at 21:00.

Submitted by Mick Spurrier, sec.

# Maple Grove Firefighters Relief Association General Membership/Board Meeting Sunday October 23, 2016

*Meeting called to order by President Chris Baker at 19:01.*

**Board Members present:**

Chris Baker, Mike Cogswell, Ron Johnson, Mick Spurrier, Bob Schumacher and Jim Knutson

**Relief Association members present:**

See attendance roster.

**Secretary's Report:**

Minutes from the September 25, 2016 meeting.

Motion by Jeff Hendel to approve the September 25, 2016 minutes.

Second by Mark Getty.

Motion passed.

**Treasurer's Report:**

The Treasurers Report for September 2016 was given by Ron Johnson. The General Fund balance was \$47,576.89. The Special Fund balance was \$14,577,881. Ron presented a preliminary Golf Tournament accounting showing a couple of invoices still outstanding. Motion was made by Bob Schumacher to approve the September 2016 Financial Report.

Seconded by Tim Kidd.

Motion passed.

Chris Pidel was in attendance and presented his 3<sup>rd</sup> Quarter Report. There have been changes in financial industry where broker/dealers cannot re-package financial reports. Chris and Ron worked together to come up with alternative reporting. Chris handed out the Ameriprise month end statement cover sheet from the past three months. The Quarter ended with our portfolio consisting of \$405,537.81 in Cash; \$11,402,674.74 in Equities; \$2,769,668.41 in Fixed Income for a Total Portfolio of \$14,577,880.96. Cash was higher because of upcoming payouts. The portfolio was up approximately 3.75%. Based on our recommendation, Chris moved some of the assets into dividend paying stocks. The funds were American Century Equity Income and Invesco Diversified Dividend Fund. He will continue to work on providing new reports.

Jeff Hendel made a motion to Approve the 3<sup>rd</sup> Quarter Report.

Seconded by Scott Slimmer.

Motion passed.

Brent Flanburg , VP of Operational Compliance from Ameriprise was in attendance and spoke on the request for a SSAE-16 report, which is a report of controls. The report is created by Ameriprise specifically for the SEC. It contains a 60-page inventory of all of the controls Ameriprise uses. Ameriprise is working on providing a 10-page report from Price Waterhouse Coopers that would contain the specific information we are requesting.

### **Old Business:**

- a. Mike Cogswell reported \$60.90 collected. One check was written to Cub for \$38.57. The balance with the deposit is \$924.15.

Motion to approve the Pop Fund Report was made by Dean Noren.

Seconded by Mark Getty.

Motion passed.

- b. Bob Schumacher reported for both September and October. He turned in \$60.00 and \$104.00 in sales respectively. He will report for the current month going forward. Jim Knutson cautioned him to report any sales at the end of the month correctly. Bob switched to a new shirt vendor.

Motion to approve the merchandise report was made by Jeff Hendel.

Seconded by Scott Slimmer.

Motion approved.

- c. 4<sup>th</sup> Annual Golf Tournament expenses are coming in. we just received the invoice for the signs. Also received a \$25.00 donation from Mark Getty. The committee wanted to make a donation to a local individual or organization. The idea was to be able to show that the proceeds go beyond the MGFRA. We should end up close to the past year's totals. The 5<sup>th</sup> Annual is booked for Sunday September 10,2017.

### **New Business**

- a. A motion was made to approve Lucas Anderson, Stephanie Firestone, Adam Ohme, Kelly Piller and Justin Siemieniowski for membership in the MGFRA based on their October 3<sup>rd</sup> Council approval, effective October 4,2016 was made by Scott Slimmer. There was a job description change for Paid-On-Call Firefighters where they moved the EMR portion to the Probationary requirements. That allows apprentices that are certified for FFI, FFII and HazMat Ops, to be eligible for membership in the MGFRA. Kudos to Tim Bush and the City for making that change.

Seconded by Bob Schumacher.

Motion passed.

- b. Election for President, Treasurer and one Trustee at the December meeting. Letters of intent are due December 1<sup>st</sup>. There was discussion as to the status of Curt Roberts Trustee position. Curt was not in attendance, and the Board has not heard from him regarding his status. The Board could appoint someone to serve the remainder of his term. Because it is the end of October, they could also put the one-year Trustee on the December ballot.
- c. Next meeting Sunday October 23, 2016, 7:00 P.M.
- d. Ron is working on the payroll issue that involves the practice of paying the Board from the Special Fund. We will need to make changes going forward. Ron came up with three options;
  - 1. We can pay everyone out of the General Fund.
  - 2. We can open up an additional bank account for the sole purpose of the twice a year payroll
  - 3. Or we can set up everyone as a 1099 independent contractor. Checks would be cut from the General Fund.Jim Knutson is concerned that whether or not the Board would be considered independent contractors or employees by the IRS. Chris Baker is wondering based on which path we take; which government entity we are going to come under scrutiny. Dan Etling suggested that Ron get the opinion from the State Auditor's office in writing. We could also write net checks out of the Special Fund to the Board members and pay the taxes out of the General Fund. Ron would use the exact dollar amounts from the payroll last Spring. This would be done for just this payroll.  
Ron made a motion to pay the three officers, net checks written from the Special Fund, with the taxes coming out of the General Fund. The other three Board members would be paid out of the General Fund.  
Seconded by Jeff Hendel.  
Motion passed.
- e. Volunteers are need to plan the Children's Holiday Party. Chris has all of the notes from last year. Mick will contact Kathy to send out and email, Chris can be the contact.
- f. The Winter Banquet is Saturday February 18<sup>th</sup> at the Osseo Legion. We will schedule a meeting to plan further.

Motion to adjourn by Jeff Hendel.

Second by Scott Slimmer

Meeting adjourned @ 20:32.

Mick Spurrier, sec.